# Youth Week Grant Fund Application Form

Youth Week runs from 7 - 15 May 2022. Applications are due by 5pm on February 28th 2022.

If you would like help with your application or ideas, please feel free to contact Steph Walters at youthweek@arataiohi.org.nz.

## Applicant Information

Tell us about the organisation applying for funding.

| Organisation: |
| --- |
| Street Address: |
| Town/City: |
| Which type of organisation best describes you? Please select all that apply.* Youth development organisation
* School
* Swimming pool
* Library
* Other \_\_\_\_\_\_\_\_\_\_\_
 |
| Are you a member of Ara Taiohi?* YES
* NO
 |

## Contact Information

We’ll use this information to contact you about the application.

| Your Name: |
| --- |
| Email Address: |
| Phone Number: |

##

## Event Overview

This section asks questions about the event you plan to organise.

| Name of your Youth Week Event: |
| --- |
| Date of Event:  |
| Please provide a brief overview of your event: *You should include the activities you have planned and what you hope to achieve.* |

## Youth Development | Mana Taiohi

This section focuses on how your event promotes positive youth development in Aotearoa, for young people aged 12-24 years.

| How does your event relate to the objectives of Youth Week? *You can find out more about the objectives of Youth Week* [*here*](https://arataiohi.org.nz/youthweek/)*.* |
| --- |
| How does your event reflect the principles of Mana Taiohi? *You should include how these will inform the design, development, delivery and evaluation. You can find out more about Mana Taiohi* [*here*](https://arataiohi.org.nz/mana-taiohi/)*.*  |
| How does your event fit with the Youth Week theme “Our Voices matter, and we deserve to be heard*”*? *You can find out more about the theme* [*here*](https://arataiohi.org.nz/youthweek/)*.* |

## Ihi Aotearoa | Physical Activity Opportunities

Sport NZ provides some funding for Youth Week grants. This question helps us to understand whether your event offers opportunities for young people to be physically active. You do not need to offer this type of opportunity for your application to be successful.

| *If applicable*: Please tell us a bit about how your event offers physical activity opportunities: |
| --- |

Awhi | Youth Week is Inclusive and Accessible

Youth Week should be inclusive and accessible. We’d love to hear how your event will meet these criteria.

| Please describe how your event will be inclusive and accessible: |
| --- |
| We want to ensure that all Youth Week events are as accessible as possible. Please indicate if you need support from Ara Taiohi or CCS Disability Action to make your event inclusive and accessible:* YES
* NO
 |

Collaboration | Who else is involved?

We’d love to hear your plans for working with others during Youth Week.

| Will you work with, or get support from, any other organisations or services?* YES
* NO
 |
| --- |
| If YES, please describe the role that the other organisations or services will play: |

Contingency Planning

This question helps us to understand what will happen to your event if something unexpected occurs.

| Please describe what contingencies you have in place for your event:*This could include wet weather options, what your event will look like at different COVID-19 alert levels and/or what you will do if there’s a change of staff in your office.* |
| --- |

## Budget

This section focuses on how you plan to fund your Youth Week event, as well as estimated costs.

| Total cost of the Youth Week event:  |
| --- |
| Total amount you are applying for from Ara Taiohi (up to $1,000 + GST):  |

In the table below, please outline all the costs of your event and specify how you plan to fund them. If you are gaining funding or sponsorship from other sources, please list below. If additional space is required, please submit a separate budget with your application form.

| **Item** | **Cost** | **How it’s funded** |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

## Conditions you must fulfill if successful

1. Your event must happen during Youth Week 2022 (7th -15th of May 2022).
2. You must complete a Payment and Agreement form with details about who will receive the funds.
3. You must complete an evaluation form, which outlines how your Youth Week event went, by 19th of May 2022.
4. You must distribute a participant survey to young people engaged in your event.
* I agree to all the above terms and conditions

Your Name: Date:

**Grant applications close 5pm, February 28th 2022**

Please return applications to: youthweek@arataiohi.org.nz

