

## CALL FOR ARA TAIOHI BOARD MEMBER NOMINATIONS

Ara Taiohi is calling for nominations of Board Members – there are **two** spots available for election this year, and our Kaihautū position will be nominated from Ngā Kaihoe. We have one of the incumbents re-standing for their position. This is your opportunity to have a say in a national organisation supporting people who work with young people become more connected, effective, and accountable.

By nominating people, you respect and trust, or by standing for office yourself, you can ensure the leadership of Ara Taiohi will be in good hands as our awesome organisation works to deliver on our strategic priorities of connecting the sector, raising the standards, championing youth development and promoting sustainability.

A role description is included with these papers and expands on the collective skills and attributes we are looking for so that we can have the best team possible. We are very keen to have nominations for that reflect the diversity of our sector, particularly culturally. All Board members will be required to honour the Treaty partnership that underpins Ara Taiohi. Training will be provided in this and other areas.

Board members have an opportunity to play a fulfilling leadership role in an innovative organisation at a national level and give something back to the youth sector.

Included below are the nomination form and role descriptions (these can also be downloaded from our website).

### Nomination of Board members

- The Ara Taiohi Board consists of the Co-Chair, Te Kaihautū (Co-Chair) and up to four other members.
- **Two positions are up for election and we are seeking some extraordinary people to come help steer the Ara Taiohi waka. In particular, this year we are looking for people with demonstrated knowledge and experience in the following areas:**
  - *Connectedness and networks in the wider youth development sector*
  - *Commitment to Te Tiriti o Waitangi and kaupapa Māori youth development*
  - *Human resources*
  - *Connection to Youth Work, Pacific Communities and/or the rainbow communities.*
  - *Legal issues relating to business or the not for profit sector*
  - *Risk management, finance and accounting, and/or economics*
  - *IT and/or digital platforms*
  - *Marketing*
- Term of office is 2 years.
- Any member of Ara Taiohi can stand for the Board.
- Nominated Board members must be able to demonstrate connections and linkages with the membership and wider youth sector. They must also have governance skills at a national level.
- To be eligible for election, nominated members must complete and return a nomination form by **Monday 10 October, 10am**.
- Any member can nominate a personal member for the Board.
- Please check that you qualify to be an officer of a charitable entity according to the Charities Act

[http://www.legislation.govt.nz/act/public/2005/0039/latest/DLM345026.html?search=sw\\_096be8ed814c3f28\\_officer\\_25\\_se&p=1](http://www.legislation.govt.nz/act/public/2005/0039/latest/DLM345026.html?search=sw_096be8ed814c3f28_officer_25_se&p=1)

### Voting for Board members

An electronic ballot with all the nominations, as well as short biographies of each nominee, will be emailed to eligible members in the week before the AGM. Any of these members may complete the ballot.

### Current board

Name	Organisation	Role	Term
<b>Existing Board members</b>			
Annabel Prescott	Drug Foundation	Board Member Finance Audit Risk Committee Chair	Mid-term
Briarley Birch	VOYCE	Board Member	Mid-term
Karina Nepia	Au Consulting	Board member Korowai Tupu Liaison	Mid-term
<b>Positions up for election</b>			
Mataio Viliamu	Vic Uni Halls	Chair	Not re-standing
Josie Ogden Schroeder	YMCA	Board Member Finance Audit Risk Committee Chair	Re-standing
<b>Appointed positions</b>			
Matekino Marshall	Te Pūaha o Waikato	Te Kaihautū	Not re-standing. To be appointed by Ngā Kaihoe
Joshua Tabor	Scouts Aotearoa	Board Member Chair of the Finance Audit and Risk Committee	Co-opted

### How to nominate Board members:

If you're interested in being on the Board or know someone who might be, please fill in the nomination form (page 5) and return by email to [admin@arataiohi.org.nz](mailto:admin@arataiohi.org.nz)

**Please note: Nominations must be received Monday 10 October, 10am**

## Board Member Role Description

**PURPOSE – to ensure that Ara Taiohi runs effectively in line with the Constitution and needs of the members.**

**Board members are responsible for:**

1. Setting the overall strategic direction and main policies for the organisation.
2. Protecting the kaupapa (including accountability to Treaty of Waitangi and youth development principles), mission and values, and keeping the organisation consistent with these.
3. Ara Taiohi assets and the results of the organisation.
4. Overall responsibility for funding for the organisation.
5. Supporting the Executive Officer and ensuring accountability.
6. Organising and fostering the smooth running and development of the Board.

### **SPECIFIC TASKS**

1. Ensure clear kaupapa, values and direction.
2. Annually assess the external environment and ensure regular strategic reviews are undertaken.
3. Adjust the direction and policies to meet changing member and environmental needs.
4. Communicate and strengthen relationships with the wider youth sector.
5. Enable and hear the voice of diverse caucuses (including Pacific) and membership and channel into decision-making.
6. Promote Ara Taiohi public reputation and profile.
7. Oversee the finances and legal compliance.
8. Review and approve the annual budget.
9. Support the activities of the organisation.
10. Participate in subcommittees or additional roles as appropriate (Board representation is required on rūpū for Korowai Tupu, Te Ngākau Kahukura, Sector Leadership and the Finance Audit and Risk Committee. It is expected that non-office holders will participate in at least one of these committees).

### **Organising the work of Governance:**

1. Attend and contribute to all Board meetings where possible.
2. Have a good decision making process.
3. Ensure good communication between the Board, staff and the members.
4. Undertake forward planning to achieve the vision.
5. Recruit Board members.
6. Develop and review governance policies.
7. Participate in annual board self-evaluation.

## KEY ATTRIBUTES/SKILLS (required for overall Board)

1. Understanding of and commitment to the kaupapa of Ara Taiohi.
2. Commitment to the Ara Taiohi Tikanga (below).
3. Connectedness and networks in the wider youth development sector, and with public, private and community sector.
4. Commitment to Te Tiriti o Waitangi and tikanga/kaupapa Māori.
5. Financial literacy.
6. Strategic thinking ability.
7. Human resources experience.
8. Passion for and knowledge of youth development.
9. Negotiate/promote solutions to problems caused by cultural and other misunderstandings.
10. Contribute where team outcome is valued above that of the individual.
11. Work with others to foster trust, optimise resources and expertise.
12. Communicate with self-awareness, openness and honesty showing mutual respect.
13. Commitment to being a good employer.

## ARA TAIOHI RŌPŪ TIKANGA

- We role model the following practice in all our work:
- Bicultural practice - a collective commitment to Te Tiriti o Waitangi and kaupapa Māori at all levels.
- Positive youth development – we advocate for and practice positive youth development in all our work.
- Seek diversity – we seek input from the diverse communities that make up the sector and strive to make our work inclusive to all who want to be involved.
- Strengths-based – we value the capacity, skills, knowledge, connections and potential in individuals and communities.
- Collaboration – we work in partnership and collaboration wherever we can to strengthen the impact of our work.
- Sector development – we work for the collective/sector good, not that of an organisation or an individual.
- Respect difference – we work across the broad range of the sector and allow for difference of opinion and respectful, robust and informed discussion.
- Unification – we aim to represent a collective voice for the sector.
- Restorative practice – we work proactively to avoid conflict through listening, dialogue and intentionally building positive interpersonal relationships – and managing conflict through a restorative conversation or circle with a skilled facilitator.
- Decisions are made on good information – informed by research, best practice and meaningful data. Where this isn't available, we endeavour to undertake the necessary research.
- Have FUN!

# ARA TAIOHI BOARD NOMINATION FORM

## For Board Members 2022

Section One – Nominator to complete (*you can also nominate yourself*)

Section Two – Nominee to complete.

### Section One (Nominator to complete)

I nominate \_\_\_\_\_ for the position of Board member.

Name and signature of Nominator: \_\_\_\_\_  
\_\_\_\_\_

Nominator's organisation name and email: \_\_\_\_\_  
\_\_\_\_\_

### Section Two (Nominee to complete)

I agree to be nominated for the position of Board member.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please check that you qualify to be an officer of a charitable entity according to the Charities Act [http://www.legislation.govt.nz/act/public/2005/0039/latest/DLM345026.html?search=sw\\_096be8ed814c3f28\\_officer\\_25\\_se&p=1](http://www.legislation.govt.nz/act/public/2005/0039/latest/DLM345026.html?search=sw_096be8ed814c3f28_officer_25_se&p=1)

### Short Biography

- Include why you want to stand for the Board and what experience/skills/attributes you bring. Please detail connections and linkages you have with the membership and wider youth sector.
- Please see the above role descriptions for a Board member. No one person will have all these skills/attributes, but collectively the Board will demonstrate them all.

**Please note: Nomination forms must reach Ara Taiohi by Monday 10 October, 10am. Email to [admin@arataiohi.org.nz](mailto:admin@arataiohi.org.nz)**